























November 2004 NEC Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Mishap Reporting & Investigation – revise process of Forms 78 & 79	IT	In design	11 July 06
Insurance issues – Hull & other, AF assigned missions	GC	In Committee	Undetermined
CAP Aircraft Checklist (Tail number specific for all 550 aircraft) Drafts Complete	DO	Closed by CAP/CS	
VHF Repeater Requirements study – further justification and final results to Mar 05 NB	DO		
Regional Training Centers – Cols Palermo & Alexa and region commanders: ARCHER, SDIS	DO		
Investment Policy approved by BoG – brief Jun 05	FM		
Implementation of 3.7% COLA	FM		
FECA/FTCA informational brochures	CAP-USAF		
CAP Foundation proposal to BoG	GC		
BoG Ratification of Col Pearson on MARB	GC		
CAP Magazine – continue to research and provide possible options	PA		
Commemorative Book Proposal	PA		
Authority for Senior Director to sign Form 270	XP		
CI Checklist – CC appointed an ad hoc committee study group: Gen Pineda, Col Kauffman, Col Boyd, Col Robinson. HQ to look at checklist and present recommendations to group	XP		
CAPR 67-1, “CAP Property Regulation” Change 1 Distributed to field	LG		












November 2004 NEC Tasks (cont)

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Read only access to member qualifications by any CAP member	IT		
Distribution of Computers – CC will appoint working group to develop parameters	IT		
Develop changes to CAPR 52-16 & CAPP 52-18 concerning CPFT– include in Aug NB for ratification	LM		
Finalize plan for NCC including banquet	LM		
CAP ID Card – Col Webb & Col Sciss to work out details: NEC to vote	DP		
E-JITI initiative	EX		






Policy Letters

Broadcast email	IT		
Letter endorsing AF policy of using appropriated money for per diem on AF assigned mission	DO		
Letter revoking the July 2002 policy letter establishing certification boards to the extent that it conflicts with the newly adopted CAPR 60-3, “ <i>CAP Emergency Services Training and Operational Missions</i> ”	NLO		
Cadet Programs Sub Committee changes to Cadet Physical Fitness Test	Cadet Programs Sub Committee		
















March 2005 NB Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Cadet program: Implement new CPFT changes - Update to CAPR 52-16, <i>"Cadet Program Management"</i>	CP	Posted comment period - Ends 5 Jul 06	Aug 06 NB
Development: Modify EMT / Paramedic badge -- update reg as required	DP	- Badges now available from Vanguard - Incorporated into next revision to CAPM 39-1	Dec 2006
Development: Remove CAP cutout on left collar of BDU, replace with rank -- update reg as required	DP		
Membership card: Design 2 selected as the "preferred card" @ \$4 ea. and joint CAP/CC, AF letter to military installations	DP/IT		
Automate 108 process -- non-binding resolution to move up in IT priorities (will work in conjunction with IT Working Group)	IT/DO		
VHF Repeater Requirements study -- not ready for action; requires further study	DO		
Develop and publish "Cash Management" policy	FM		
\$50,000 Intergraph Partnership funds to support NCC and glider program funded at \$45,000	LM/FM		
CAPR 173-2, <i>"Financial Procedures for CAP Regions and Wings"</i> -- post revised reg for comment	FM		
Revoke CAPR 160-2, <i>"Authorized Medical Care in AF Hospitals"</i> and publish as a pamphlet	DP		
Multi-year renewals (adjust IT priorities to meet 1 Oct 05)	DP/IT		
Host 2005 FM Summit -- develop FM training for wings, rewrite CAPR 173-1, etc	FM		
New Safety Pledge - Been written, now distribute it	SE		







March 2005 NB Tasks (cont)

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Implement his Safety Award concept - Excellent on CI; unit with no accident; safety officer of unit with no accident	SE/DP		
Wing & Region Commander selection emphasis on Safety background	DP/SE		
Publish and implement changes to CAPR 60-11, " <i>Pilot Continuation Training Program</i> "	DO		
Ops vs. MIMS business rules -- allow CC (or designee) to approve flight qualifications in MIMS	IT/DO		
Review CAPMart Sales Tax "way ahead"	FM		















May 2005 NEC Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
CAPR 900-6, " <i>Hull Recovery Program</i> " – back to committee for further research	GC	Under reconsideration	Nov 06 NEC to review
VHF Repeater Requirements – finish data collection and get CAP-USAF approval	DO		
Policy regarding the use of privately owned aircraft	DO		
ID Card – on hold waiting the final AF approval	DP		
Leather Jacket option – back to Development committee to further research	DP		
Restructure Development Program	EX		
CAP Magazine approved – start date Jan 06	PA		
FY06 Appropriated Budget – approved Option 3 to bring budget in line	EX		
North Carolina & Minnesota initiatives – FM to advance money to NC and set up repayment	FM		
Change To Brewer Award Categories	LMA		
Process promotion and awards approved in closed session	DP		
Great Start Test Program – concept approved ready for field testing	LMP		
November 2004 NEC Minutes approved –e-mail approved minutes to NB members	XP		
Change to Chaplain appointment rank – update regulations	DP		
FY06 Corporate Budget – approved for forwarding to the Jun 05 BoG	FM		
Approval of 2006 Meeting dates – finalize and sign contracts	XP		









May 2005 NEC Tasks (cont)

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
FY08-12 POM approved for presentation to the BoG	XP		
Percentage fund raising and CAP name on bank accounts – prepare letter for CC signature	GC		
Explore cruise options from east coast for Aug 08 National Conference	XP		
Wing Administrators hiring plan - 12 in July; 13 in Aug; remainder in FY06	HR		
Send copy of Employee Handbook and summary of state labor laws to each wing Commander (as hired)	HR		
Ethics Policy – rewrite for presentation to the Jun 05 BoG	FM		




August 2005 NB Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Study Guide for Medical Officers	DP	Tabled	
CAP participation in the USAF Transition Assistance Program – Brochure development	DV		
CAP ID card approved – final design changes and RFP	DP/IT		
CAPR 62-1, “CAP Safety Responsibilities & Procedures,” to be rewritten; present to Nov NEC	SE		
CAPR 5-4, “Publications and Blank Forms Management,” change to supplement procedures - NHQ 60-day reply period	LG		
National “Cadet Programs Officer of the Year” Award – Permission to name after John Sorenson	LM		
Interim policy guidance to field on CAPR 62-1 “CAP Safety Responsibilities & Procedures,” - Allow e-mail read receipts	SE		
CAPR 70-1, “CAP Acquisition Regulation,” Ratified (Printed and sent to field)	LG		
CAPR 173-2, “Financial Procedures for CAP Regions and Wings,” Ratified with changes (Printed and sent to field)	FM		
CAPR 67-1, “CAP Property Regulation”, - Changed “Transfer of Property Responsibility Statement”	LG		
Policy Letter extending the 18 Feb 05 letter concerning the Cadet Physical Fitness Test	LM		
Phase out date of CAP cutout on BDUs extended to 1 Apr 06	DP		
Historical Photos and the use of them	GC		
Email transmission and acceptance of scanned forms (23 forms)	LG		
National “Cadet Programs Officer of the Year” Award	LM		




November 2005 NEC Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Change in Ops Reg (CAPR 173-3) on 60 days for filing reimbursement in the 108 process	DO	To be incorporated into Change 2, CAPR 173-3 - 50% complete	Jul 06
CAPR-35-5, " <i>CAP Officer and NCO Appointments and Promotions</i> ," add change to region vice commander permanent promotion requirements	DP	Additional policy change Sent back to Committee by Mar 06 NB	Aug 06 NB
CAPR 173-1, " <i>Financial Procedures and Accounting Report for Units Below Wing Level</i> ," Change Para 4	FM	Holding	Nov 06 NEC
CAPR 900-2, " <i>Civil Air Patrol Seal, Emblem, and Flag Etiquette</i> ," Rewrite to include guidelines for use of the name "CAP" for commercial use purposes	XP	Working	Nov 06 NEC
Posse Comitatus details with NLO/CV/GC & CAP-USAF	GC	Working	Nov 06 NEC
CAPR 173-2, " <i>Financial Procedures for CAP Regions and Wings</i> ," clarification of "households"	FM	Not pursued	
Possible FAA MOU for Glass cockpit Training NLO to research and work with CAP-USAF/XO	GC	Not pursued	
CAPR 62-1, " <i>CAP Safety Responsibilities & Procedures</i> ," - Emergency Rewrite	SE		
New Cadet Mission Award – create "Outstanding Cadet Programs" award	LMP		
May 05 NEC Minutes – Publish approved minutes	XP		
CAPR 66-1, " <i>CAP Aircraft Maintenance Management</i> ," Rewrite (Aircraft Markings)	LG		
CAPR 67-1, " <i>CAP Property Regulation</i> ," Rewrite	LG		
Modify proposed agreement with HF to include artifacts, symbols, patches, etc.	GC		
Indemnification Notification	GC		
Wing Financial Guide to be incorporated into the Wing/Region Commanders Course	FM/LM		


March 2006 NB Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Renaming senior member's <i>Certificate of Proficiency</i> after General Benjamin O. Davis Jr.	PD	75% complete - Draft complete - Next of kin invited to NB	August 2006 NB
National Cadet Competition Manual	CP	CAPR 52-4 posted on-line for 60 day comment - 90% complete	August 2006 NB
50 Year Member (Non continuous)	DP	Working Change to CAPR 39-2	Reg change to be effective 1 October
National Commander's Unit Citation	DP	To be incorporated into changes to CAPR 39-3	Nov 06 NEC
Uniform changes recommended by Development Committee: AF Gortex Parka insignia; Grade insignia for flight suit	DP	Staff summary sent by CAP-USAF to Hq AU, 27 May 06	
Change to Air Force Assigned Mission Status	CAP-USAF	Staff summary thru AF/A3, on to MAJCOM/CVs	
Change to CAPR 35-1, <i>Assignment and Duty Status</i>	DP	On hold pending adverse personnel action ad hoc committee review	
Past Region & Wing Commander's Association	Volunteer Members		
CAP Information in USAF Family Centers and Transition Assistance Program	DV		
Flight Suit - dark blue w/dark blue cloth insignia	DP		
Removal of patches on the shoulder of light blue shirt and all AF blue outer garments	DP		













March 2006 NB Tasks (cont)

Uniform changes recommended by Development Committee: ARCHER Patch; Black T-shirt; CISM Patch; Patches on Right shoulder; 50-Year Emblem; Homeland Security; New CAP Distinctive uniform; Safety Milestone; IT Specialty Badge	DP		
Leather Jacket	DP		
Remove "Draft" from August 2005 Minutes and post on the web site	XP		
<u>Committee Items</u>			
CAP Grade for Retired or Active military senior NCOs	DP	Development Committee	Aug 06 NB
Unit Staffing; Re-write of CAPR 20-1, <i>Organization of Civil Air Patrol</i>	DP	Development Committee	Aug 06 NB
Revision of CAPF 60, <i>Emergency Notification Data</i>	MD/GC	Further review by committee structure	
Cadet Protection Program	MD	Joint Cadet Programs, Development & CAP-USAF	Aug 06 NB - Report from the sub-committee
IT Tutorial Pamphlet	IT	IT Advisory Group	

May 2006 NEC Tasks

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
"CAP Volunteer" subscription rate approved - \$25	XP	Implement as required	Publish in Jul / Aug edition of magazine
Multi service fuel card approved for all GA-8 aircraft	FM / LG	Working	1 Jul 06
Emergency change to CAPR 173-4 - Not allow CAP to sell alcohol at fundraisers	GC	Working	15 Jul 06
Regulation Change: CAPR 60-1, <i>CAP Flight Management</i> , Part 1, Para 2-11 - Suspension or Revocation of CAP Flying Privileges - Delete B-12, 4-hour, restriction	MD	Drafting / coordination reg change - will incorporate all policy letters	31 Jul 06
Change to CAPR 50-17, <i>CAP Senior Member Development Program</i> – delete section 9-2 (Chaplain Service Special Recognition Program)	MD		
Cadet Uniform Program change - Free uniform dependent on achieving Curry award	LG	Sq/CCs to input Curry & approve uniform request	Effective: 1 Oct 06
Change to CAPR 60-1, <i>CAP Flight Management</i> concerning review of one hour a month minimum requirement	MD	Referred to Ops Committee	Nov 06 NEC
Training for Aerial Photography Operators	MD	Referred to Ops Committee	Nov 06 NEC
Minor Maintenance test program to be expanded to all regions and wings	LG		Phase in time table to be established
"Wing Bank" adopted a goal of establishing program based on the Virginia wing test for unqualified audit - Phase I test with 15 Wings	FM	Phase I test Wings selected	Fall 2009
Region accounting function performed at National Headquarters – Test program using 5 regions	FM	Underway	Determine viability, by Region, first
Voluntary Resignations – Member signature required	DP	On hold pending adverse personnel action ad hoc committee review	

May 2006 NEC Tasks (cont)

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
Electronic Signatures – to be recognized the same as written signatures	IT & CAP-USAF	Working	Dependent on audit outcome
Change to Wing Financial Analyst reports - Mandates 30 days for WFA to finish report and mandatory Wing response	FM		
National Headquarters FM established as the system administrator of QuickBooks	FM		
Vehicle Distribution – Affirmed policy of a national average of 60 members per vehicle	LG		Implemented with FY06 vehicle buy (Dec 06)
Remove “Draft” from Nov 05 Minutes and post	XP		
Adopted new procedures for FEMA Reimbursements	FM		Incorporated into CAPR 173-3 draft
Change to CAPR 52-16, and Values for Living concerning “Moral Leadership Officer”	MD		
Cadet College Scholarships - \$86,000 - Use Reserve Fund, not take from Investments	FM		
Puerto Rico given a \$22,000 grant to cover expenses	FM		
Training Budget increased by an additional \$850,000	FM		
FY07 Corporate Budget approved	FM		
Approved National meeting locations for 2007 – designated San Antonio as preferred location for 2008 Conference	XP		
Regulations ratified: CAPR 36-1, <i>Complaints under the Civil Air Patrol Nondiscrimination Policy</i> CAPR 280-2, <i>Civil Air Patrol Aerospace Education Mission</i>	IG		

May 2006 NEC Tasks (cont)

<u>Item</u>	<u>OPR</u>	<u>Status</u>	<u>Completion Date</u>
New Service coat adopted	DP	<input checked="" type="checkbox"/>	
New Flight Cap and Service Hat adopted	DP	<input checked="" type="checkbox"/>	
Change to Nametag for the Leather Jacket	DP	<input checked="" type="checkbox"/>	
Wear of new uniform by cadets adopted	DP	<input checked="" type="checkbox"/>	